



Talent Show Auditions Checklist

Hosting a talent show is a challenge so first let's get organized and start a plan that will get things off the ground. This basic guide will help you organize and host a talent show that is sure to be a community hit!

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| <p><input type="checkbox"/> 1. Audition Room
Provide those auditioning with a chair and music stand.
The audition room and waiting room are separate.
Contestants are not allowed to see other auditions.
ALL AUDITIONS MUST BE BLIND AUDITIONS.</p> <p><input type="checkbox"/> 2. Choosing who makes the cut
An application form is required. Judges determine who will pass the auditions. The application must be complete. The act must be as described in the talent application form.</p> <p><input type="checkbox"/> 3. The Green Room – waiting to audition
Contestants gather in a separate room away from the earshot of the audition room. There should be chairs and refreshments. Everyone will sign a copy of the rules and a liability waiver.</p> <p><input type="checkbox"/> 4. Holding Room
The next contestant will be called and taken to the Holding room to wait. They must have acknowledged and completed signed the application. If your sign-up sheet is long, divide the performers into Groups., Musical Acts, Comedians, Dancers, etc.</p> <p><input type="checkbox"/> 5. The Audition Rules
The contestant will verify their audition number and Provide signed copies of the application, rules, and Liability waivers before they can begin.</p> <p><input type="checkbox"/> 6. Judging
Judges must be impartial to ensure fair competition. A minimum of 3 judges will make up your panel. Ask for volunteers and have the committee all agree unanimously on the approval of each sitting judge.</p> | <p><input type="checkbox"/> 7. Curtain Calls
Contestants will be escorted to the audition room. Each will present their audition number and stand ready. The contestant may say a few words to explain the performance if they wish and judges may ask any questions at this time.</p> <p><input type="checkbox"/> 8. Before we begin
Do not start the audition until everything is in order. Judges will not speak to the contestant during a performance. Turn off all cell phones and devices in the audition room.</p> <p><input type="checkbox"/> 9. Audition Clock
The timer starts after the Q&A with the judges. The time limit you set must apply to all. The contestant should be given ample time but usually no longer than 5 minutes</p> <p><input type="checkbox"/> 10. Restart Procedure Rules
The restart procedure would be explained in the audition rule book; however, it is required to inform the contestant. Only one restart is permitted. A requested restart that occurs prior to midpoint is allowed, but not after.</p> <p><input type="checkbox"/> 11. Score and Evaluation
Each contestant will be judged in a minimum of 3 categories. Judges give a score from 0-10 in each category. The maximum points earned would be 30.</p> <p><input type="checkbox"/> 12. Award Ceremony
Make an event out of the finale! A banquet or dinner after the show to announce winners and recognize all the contestants who participated. After dinner there can be a performance from the winner.</p> |
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